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ATA KHADIVI

IT OPERATIONS LEAD

EDUCATION

BACHELOR OF ENGINEERING (BE), COMPUTER SCIENCE

Payame Noor University | 2019 – 2023

TOP SKILLS

- Gap Analysis
- Business Process Re-engineering
- User Acceptance Testing (UAT)
- End-User Training
- Go-Live Support
- FSD Creation
- Odoo Studio
- XML/CSV Data Import
- Access Rights Config
- Automated Actions
- PostgreSQL & Python
- Docker Deployments

CERTIFICATIONS

ODOO 19 CERTIFIED FUNCTIONAL CONSULTANT

LICENSE N°0001068545

LANGUAGES

- Persian: Native or Bilingual
- English: Limited Working

Muscat, Oman
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SUMMARY

Certified Odoo Functional Consultant adept at bridging the gap between complex business requirements and scalable Odoo technical features. Proven expertise in end-to-end Odoo 19 Enterprise implementations, delivering tailored ERP ecosystems for SMEs in retail, wholesale, F&B, and professional services. Skilled in driving business process re-engineering, conducting gap analysis, and executing seamless data migrations to maximize user adoption and overall system ROI.

Jan 2025 - Present

Odoo Implementation Consultant, SynthoERP, Muscat, Oman

- Delivered end-to-end Odoo 19 Enterprise implementations across multiple sectors, conducting Gap Analysis workshops to align legacy business processes with standard Odoo functionalities.
- Configured Odoo Accounting and Payroll modules to include Oman VAT (5%), OTA e-invoicing, and WPS (PASI/GOSI) localization rules, ensuring regional compliance.
- Deployed custom views and automated actions via Odoo Studio and developed 6 published custom modules on the Odoo Apps Store.
Portfolio:
https://apps.odoo.com/apps/browse?repo_maintainer_id=1124039
- Provided End-User Training and post-deployment Go-Live Support for 50+ users across bilingual (Arabic/English) Odoo environments.

Nov 2023 - Present

Odoo ERP Manager & Implementation Specialist, Smartek, Muscat, Oman

- Managed the complete project lifecycle using the Odoo Project app, delivering Functional Specification Documents (FSD) and technical roadmaps for SME clients.
- Led the Smartek Shop upgrade from Odoo 17 to Odoo 19, validating data, core workflows, views, and user readiness before go-live.
- Configured Odoo Sales & CRM pipelines to optimize lead tracking and streamline the quote-to-cash process, improving sales cycle speed.
- Mapped legacy supply chain workflows into Odoo Inventory & Purchase configurations, reducing procurement delays and improving operational control.
- Executed User Acceptance Testing (UAT) and system analysis to validate module configurations before go-live for 40 daily active users.

PROFESSIONAL EXPERIENCE

Murjan Global | Wholesale & Retail Implementation

- Scope: Comprehensive ERP rollout across a 2-warehouse operation, integrating POS, Inventory, and Accounting.
- Impact: Successfully extracted, cleaned, and migrated 5,943 legacy customer records and master product data into Odoo using CSV/XML imports with zero data loss.

Handful Saffron | Premium F&B Brand Implementation

- Scope: End-to-end Odoo Enterprise implementation tailored for specialized Food & Beverage workflows.
- Impact: Engineered seamless hardware integrations, connecting weighing scales and barcode scanners directly to Odoo POS and Inventory[cite: 1] for highly accurate, real-time stock tracking.

Smartek Shop | Odoo 17 to Odoo 19 Upgrade

- Scope: Upgrade and stabilization of Smartek Shop workflows from Odoo 17 to Odoo 19, covering retail operations, configuration review, and data readiness.
- Impact: Validated business-critical processes through UAT, resolved post-upgrade issues, and supported a smoother Odoo 19 go-live for daily users.